

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, DECEMBER 20, 2010

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE DECEMBER 6, 2010 REGULAR BOARD MEETING MINUTES, THE DECEMBER 6, 2010 COMMITTEE WHOLE MEETING MINUTES AND THE DECEMBER 6, 2010 BUILDING AND PROPERTY MEETING MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report - Alyssa Jones

VI. TREASURER'S REPORT (Balances as of November 30, 2010)

General Fund	\$ 15,557,533.75
Student Activity/Miscellaneous Fund	197,369.49
Cafeteria Fund	107,233.55
Newville Project	2,411,829.47
Capital Projects	1,221,625.65

VII. PAYMENT OF BILLS

General Fund	\$1,303,382.56
Student Activity/Miscellaneous Fund	18,606.67
Newville Project Fund	74,580.43
Cafeteria Fund	114,403.56

Total 1,510,973.22

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) **Mrs. Debra Daniels** has submitted her letter of resignation as a Library Aide at the Middle School, effective December 20, 2010.

A copy of Mrs. Daniels' letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Daniels' resignation as a Library Aide at the Middle School, effective December 20, 2010.

A. PERSONNEL CONCERNS (. . . continued)**(ACTION ITEM)**

- 2) **Mrs. Karen Showaker** has submitted her letter of resignation as Middle School Odyssey of the Mind Coach, effective immediately.

A copy of Mrs. Showaker's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Showaker's resignation as Middle School Odyssey of the Mind Coach, effective immediately.

(ACTION ITEM)

- 3) **Ms. Carly Fry** has submitted her letter of resignation as assistant girl's softball coach, effectively immediately.

A copy of Ms. Fry's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Fry's resignation as assistant girl's softball coach, effectively immediately.

- 4) **Additional Per Diem Substitute Teachers**

(ACTION ITEM)

The administration recommends that the Board of School Directors approve the additions of the individuals listed to the 2010-2011 per diem substitute teacher list as presented, pending all required paperwork.

Bethany Dearborn - English 7-12
Erin Knoll - Elementary Education
Geoffrey Von Burg - Agriculture

- 5) **Plainfield Elementary School Quiz Bowl Coach**

(ACTION ITEM)

Mrs. Stacey Gibb has been recommended to serve as the Quiz Bowl Coach for the 2010-2011 school year for Plainfield Elementary School Quiz Bowl Team.

The administration recommends that the Board of School Directors appoint Mrs. Stacey Gibb as Quiz Bowl Coach for the 2010-2011 school year at Plainfield Elementary School and establish her compensation for this position based on the current contract between the Big Spring Education Association and the Big Spring School District.

A. PERSONNEL CONCERNS (. . . continued)

6) Substitute Health Assistant**(ACTION ITEM)**

The individual whose name is listed below is recommended to serve as a substitute Health Assistant during the 2010-2011 school year.

Laura Byers

The administration recommends that the Board of School Directors approve Ms. Byers' as a substitute Health Assistant as presented.

(ACTION ITEM)**7) Mr. George Hing**

Boiling Springs, PA 17007

Long-Term Substitute High School English
(replacing Mr. Robert Hanks who is on medical leave)**Education:**

University of Michigan - A.B. Education
Case Western Reserve University – MSLS Archival Administration
Case Western Reserve University – M. A. American Studies

Experience:

Big Spring School District - Long-Term Substitute Teacher, Day-to-Day Substitute
Dickinson College – Archivist/Librarian
Kent State University - Archivist

The administration recommends that the Board of School Directors appoint Mr. Hing to serve as a Long-Term Substitute English Teacher at the High School, replacing Mr. Hanks who is on medical leave, retroactive to December 8, 2010 through approximately January 14, 2011. Mr. Hing's compensation should be established at Step 3, Master's Degree plus 15, \$48,708.00, prorated, based on the current contract between the Big Spring School District.

(ACTION ITEM)**8) Ms. Meghan Bullock**

Shippensburg, PA 17257

Middle School Learning Support Teacher
(replacing Ms. Kim Margosian who transferred)**Education:**

Bloomsburg University – Elementary Education/Special Education (Bachelor's Degree)

Experience:

Bloomsburg Memorial - Tutored students in after school program
Shippensburg School District – Classroom Aide
Elementary/High School Inclusion/Life Skills Classes

The administration recommends that the Board of School Directors appoint Ms. Bullock to serve as a Middle School Learning Support Teacher at the Middle School, replacing Ms. Margosian who transferred. Ms. Bullock's compensation should be established at Step 1, Bachelor's Degree, \$40,092.00, plus a \$400 special education stipend, prorated, based on the current contract between the Big Spring School District.

A. PERSONNEL CONCERNS (. . . continued)

9) Substitute Custodial Worker

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as a custodial substitute during the 2010-2011 school year.

Mr. Nathan Miller

The administration recommends that the Board of School Directors approve Mr. Miller as a custodial substitute, pending all required paperwork.

10) Volunteer Coach

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a volunteer ninth grade boy's basketball coach for the 2010-2011 school year.

Timothy Scott

The administration recommends that the Board of School Directors approve the recommendation of Timothy Scott as a ninth grade boy's basketball coach.

(ACTION ITEM)

- 11) The administration recommends that the Board of School Directors place Scott Meldrum on administrative leave of absence without pay for the remainder of the 2010-2011 school year, accept his resignation with an effective date of August 31, 2011, and approve the Settlement Agreement and Release.

XIII. NEW BUSINESS (. . . continued)

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Jason Artz	\$1,170.00
Justine Sieg	1,161.00
Lauren Hetrick	2,400.00
Mallory Cohick	1,200.00
Total	\$5,931.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

XIII. NEW BUSINESS (. . .continued)

C) Contractor Payment 7-8 for Newville Project – Construction Fund (ACTION ITEM)

McKissick Associates reviewed the payment applications for work performed on the Newville Addition & Renovation project. These payments will come from the Newville Construction Fund. A copy of the completed and notarized payment applications is included with the agenda in the following amounts:

<u>Prime</u>	<u>Vendor / App #</u>	<u>Amount</u>	<u>Balance to Pay</u>
General	eciConstruction, LLC	--	\$ 153,520.58
HVAC	MidState Mechanical & Electrical, LLC	\$25,693.04	\$ 27,693.04
Electrical	MidState Mechanical & Electrical, LLC	\$15,140.70	\$22,939.00
Plumbing	Mann Plumbing and Heating, LLC	--	\$6,473.60

The administration recommends that the Board of School Directors approve payment from the Newville Project Fund to MidState Mechanical & Electrical, LLC in the amount of \$40,833.74; \$25,693.04 for HVAC and \$15,140.70 for electrical.

D) Designation of a 2010-2011 Depository of School Funds (ACTION ITEM)

In compliance with Sections 621 and 106 respectively of the Public School Code of 1949 and current School Board Policies, in July 2010 the Big Spring Board of School Directors designated Adams County National Bank as a depository for Student Activity Funds. Over the past year the District implemented an agreement with Cornerstone Bank to operate a branch in the High School. Transitioning the Student Activity Fund to Cornerstone will provide more convenience and provide another learning opportunity for our students.

The administration recommends that Cornerstone Federal Credit Union be designated as an additional depository for the Student Activities Fund for the remainder 2010-2011 school year.

E) Proposed 2011-2012 School District Calendar (INFORMATION/DISCUSSION ITEM)

The administration drafted a proposed school district calendar for the 2011-2012 school year.

A copy of the proposed 2011-2012 school district calendar has been included with the agenda.

This is a Board Information/Discussion item that will be included on the January 17, 2011 Board meeting agenda as an action item.

F) Updated Year-to-Date Summaries/Taxes and General Fund (INFORMATION ITEM)

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

XIV. FUTURE BOARD AGENDA ITEM

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf
- H) Tax Collection Committee (TCC) – Mr. Wolf

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, January 17, 2011